

DOTDFORM. 4

Transmittal of Revised Plans to General Files

Date

Project Number:

Project Name:

To: General Files

From:

Name

Section

Please distribute reproductions in accordance with page 2 of this Form.

Revised Plan Sheets (include title sheet):

Sheets Returned but not Modified:

Total Number of Sheets Transmitted:

:

Attachments

C:

Received in
General Files by:

Name

Signature

Date

Please distribute complete sets of Title Sheet and Revised Plan Sheets as follows:

22 x 34 (Full Scale) - Stapled

- () Set District Administrator:
- () Set DOTD Project Engineer:
- () Set District Utility Representative:
- () Set District Lab Engineer:
- () Set Construction Section:
- () Set Contracting Agency:
Address:
- () Set Parish Government:
Address:

11 x 17 (Half Scale) - Stapled

- () Set DOTD Project Manager:
- () Set Bridge Design Section:
- () Set Road Design Section:
- () Set Pavement & Geotechnical:
- () Set Prime Design Consultant:
Address:
- () Set Contracts & Specs:
- () Set Federal Aid Unit:
(For Federal Oversight Plans only)